

Notice of Meeting



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Executive

Thursday 12 December 2024 at 6.00 pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executive/live>

Date of despatch of Agenda: Wednesday 4 December 2024

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052 e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday 12 December 2024 (continued)

To:	Councillors Jeff Brooks (Chairman), Patrick Clark, Heather Codling, Iain Cottingham, Nigel Foot, Denise Gaines (Vice-Chairman), Stuart Gourley, Justin Pemberton, Louise Sturgess and Vicky Poole
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Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	7 - 8
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 7 November 2024.	9 - 14
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	15 - 16
4. Public Questions Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	17 - 18
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.	19 - 20

Items as timetabled in the Forward Plan

	Pages
6. Financial year 2024/25 Quarter Two Capital Financing Performance Report (EX4514) Purpose: to present the forecasted outturn position for financial year 2024/25 against the approved capital programme and financing implications for financial year 2025/26.	21 - 30
7. 2024/25 Revenue Financial Performance Quarter Two (EX4517) Purpose: to report on the financial performance of the Council's revenue budgets, as at Quarter Two for the 2024/25 financial year. The report highlights the financial position at each quarter of the financial year and impact on the Council's General Fund position.	31 - 46



Agenda - Executive to be held on Thursday 12 December 2024 (continued)

8. **Contract for Award Under Delegated Authority from Executive (EX4583)** 47 - 52
Purpose: to provide details of forthcoming supply, service and works contract awards that will have a contract value in excess of £2.5m and as such will require approval from Executive during the next quarter. The report provides Executive with visibility of all high value contracting activity and the opportunity to request further information regarding the contract identified.
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9. **Corporate Parenting Panel Annual Report 2023-24 (EX4598)** 53 - 110
Purpose: the annual report of the West Berkshire Corporate Parenting Panel, details the Panel's activities during the 2023–24 period and outlines developments planned for the coming year.
The report provides corporate parents with an overview of the panel's work, the council's commitments to children in care and care leavers, and to ensure corporate parenting duties are fulfilled.
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10. **Care Leaver Annual Report 2023-24 (EX4643)** 111 - 136
Purpose: the report presents the work of the service more broadly, raising awareness about the support provided to Care Leavers and fulfilling our corporate parenting responsibilities.
The report is intended to give all corporate parents insight into the council's commitments to children in care and Care Leavers, ensuring corporate parenting duties are fully met.
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11. **Early Response Hub Annual Report 2023-24 (EX4639)** 137 - 162
Purpose: the report provides an annual update of the West Berkshire Early Response Hub, detailing activities during the period April 2023–March 24.
The purpose of the report is to provide Executive Board with an overview of the Early Response Hubs wide and varied work, bringing earlier help and support to children in need across West Berkshire.
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12. **Commercial Property disposal - Units 1 and 2 Cleveland Gate Retail Park, Guisborough (EX4635)** 163 - 168
Purpose: to seek approval for the disposal of the Council owned investment property, Units 1 and 2 Cleveland Gate Retail Park, Guisborough, TS14 7FE in accordance with the Property Investment Strategy and to seek delegated authority to consider and accept any offers received in compliance with the Council's S123 LGA best consideration duty and to negotiate, agree and enter into the relevant documents necessary to complete the disposal of the property.
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13. **Risk Management Strategy (EX4547)** 169 - 204
Purpose: the report presents the Council's Risk Management Strategy for the future. It is important that the Council has an overarching strategy for how it manages risk; risk can never be eradicated, but it is important that



Agenda - Executive to be held on Thursday 12 December 2024 (continued)

the Council is clear on how it proposes to manage different risks. This report proposes a changed risk management matrix to a '5x5' matrix as well as a new Risk Appetite.

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14. **2024/25 Performance Report Quarter Two (EX4541)** 205 - 248
Purpose: to provide assurance that the priority areas in the Council Strategy 2023-2027 are being managed effectively, and where performance has fallen below the expected level, present information on the remedial action taken and the impact of that action.
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15. **Members' Questions** 249 - 250
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.
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16. **Exclusion of Press and Public**
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Section 10 of Part 10 of the Constitution refers.](#)
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Part II

17. **Contract for Award Under Delegated Authority from Executive (EX4583)** 251 - 254
(Paragraph 3 – information relating to proposed action to be taken by the Local Authority)
Purpose: to provide an update to the contract included and referenced in the above report, including on this meeting agenda.
18. **Commercial Property disposal - Units 1 and 2 Cleveland Gate Retail Park, Guisborough (EX635)** 255 - 268
(Paragraph 3 - information relating to financial/business affairs of a particular person)
Purpose: to seek approval for the disposal of the Council owned investment property, Units 1 and 2 Cleveland Gate Retail Park, Guisborough, TS14 7FE in accordance with the Property Investment Strategy and to seek delegated authority to consider and accept any offers received in compliance with the Council's S123 LGA best consideration duty and to negotiate, agree and enter into the relevant documents necessary to complete the disposal of the property.



Sarah Clarke.

Sarah Clarke
Interim Executive Director: Resources

If you require this information in a different format or translation, please contact
Sadie Owen on telephone (01635) 519052.

